

# AGENDA

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**Meeting:** Overview and Scrutiny Management Committee

**Place:** [Access the online meeting here](#)

**Date:** Tuesday 29 September 2020

**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line (01225) 718504 or email [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

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## Membership:

Cllr Chuck Berry  
Cllr Christine Crisp  
Cllr Kevin Daley  
Cllr Stewart Dobson  
Cllr Howard Greenman  
Cllr Alan Hill (Vice-Chairman)  
Cllr Ruth Hopkinson  
Cllr Jon Hubbard

Cllr Gordon King  
Cllr Pip Ridout  
Cllr Jo Trigg  
Cllr Tony Trotman  
Cllr John Walsh  
Cllr Stuart Wheeler  
Cllr Graham Wright (Chairman)

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## Substitutes:

Cllr Clare Cape  
Cllr Ernie Clark  
Cllr Anna Cuthbert  
Cllr Brian Dalton  
Cllr Christopher Devine

Cllr Gavin Grant  
Cllr George Jeans  
Cllr Jacqui Lay  
Cllr Ricky Rogers  
Cllr Suzanne Wickham

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# AGENDA

## PART I

*Items to be considered when the meeting is open to the public*

1 **Apologies**

To receive details of any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (Pages 5 - 8)

To approve and sign the minutes of the meeting held on 17 August 2020.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

[Guidance on public accessing the meeting](#)

Statements

If you would like to make a statement at this meeting on any item on this agenda, please submit a copy of the statement by 5pm on 22 September 2020. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 22 September 2020 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 24 September 2020. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Task Group Update** (*Pages 9 - 12*)

To receive updates on recent activity of Overview and Scrutiny Task Groups.

7 **Report of the Global Warming & Climate Emergency Task Group (Part One)** *To follow*

To receive a report from the Task Group.

8 **Forward Work Programme** (*Pages 13 - 46*)

To receive an update on the Forward Work Programme.

9 **Date of Next Meeting**

To confirm the date of the next meeting as 18 November 2020.

10 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

**PART II**

*Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.*

### Overview and Scrutiny Management Committee

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#### MINUTES OF THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE MEETING HELD ON 17 AUGUST 2020 AT ONLINE MEETING.

##### **Present:**

Cllr Chuck Berry, Cllr Christine Crisp, Cllr Kevin Daley, Cllr Stewart Dobson, Cllr Howard Greenman, Cllr Alan Hill (Vice-Chairman), Cllr Ruth Hopkinson, Cllr Jon Hubbard, Cllr Gordon King, Cllr Jo Trigg, Cllr Tony Trotman, Cllr Stuart Wheeler and Cllr Graham Wright (Chairman)

##### **Also Present:**

Cllr Jacqui Lay, Cllr Ian Blair-Pilling, Cllr Pauline Church, Cllr Richard Clewer, Cllr Atiqul Hoque, Cllr Tony Jackson, Cllr Bridget Wayman, Cllr Philip Whitehead and Cllr Allison Bucknell

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#### 49 **Apologies**

Apologies were received from Councillors Pip Ridout and John Walsh.

#### 50 **Minutes of the Previous Meeting**

The minutes of the meeting held on 8 July 2020 were presented for consideration, and it was,

##### **Resolved:**

**To approve and sign the minutes as a true and correct record.**

#### 51 **Declarations of Interest**

There were no declarations.

#### 52 **Chairman's Announcements**

There were no announcements.

#### 53 **Public Participation**

There were no statements or questions submitted.

#### 54 **Task Group Update**

Updates were received from the Wiltshire Council Covid-19 Response Task Group and the Global Warming and Climate Change Task Group.

The Global Warming and Climate Change Task Group had met with Sustrans, the walking and cycling charity, the Woodland Trust and other environmental groups regarding land use. Other activities included a series of workshops convened by the Wiltshire Climate Alliance about the opportunities for a Green recovery after Covid-19. The Task Group continued to work closely with the new Head of Carbon reduction. Recommendations were being drafted by the Task Group for the Autumn 2020.

The Wiltshire Council Covid-19 Response Task Group had met to consider the report to Cabinet on Covid-19 recovery, and the council's budget monitoring. In discussing the update there were questions from the Committee on care home testing. It was stated that 84% of care home saying they had access to testing, but the rollout of residents being tested every 28 days and staff tested weekly had been postponed to September.

There were questions on the completion of risk assessments for the reopening of schools, and capacity of mental health support. It was stated that very few risk assessments for schools had not been completed, and there was work through education recovery with public health to provide mental health support. Further government funding was expected on emotional support. Some members stated concerns still remained regarding school reopening plans from some schools, but officers stated it was expected all schools in Wiltshire to open full time, with some online learning as well.

There was also discussion of the decision to delay in the majority of council staff returning to office work. It was noted that the decision had been carefully considered taking into account welfare and the needs of the organisation, and that outputs from staff remained high. However, some members considered a return to officers would set an example. The number of council staff currently working in council hubs was raised. The importance of learning lessons of positive changes that could be maintained post-Covid-19 was discussed.

It was also announced that Councillor Ian Thorn, Chairman of the Financial Planning Task Group, had requested that he be taken off the Task Group. The Committee requested at the end of the meeting that their thanks for the contribution and chairmanship of Councillor Thorn on the Task Group be noted.

At the conclusion of discussion,

**Resolved:**

- 1) To note the update on Task Group activity provided.**
- 2) To remove Councillor Ian Thorn from the Financial Planning Task Group following his request to stand down.**

*Note: Councillor Ruth Hopkinson arrived at 11.30am.*

## 55 **Forward Work Programme**

The Committee received the Forward Work Plan for Overview and Scrutiny, which was unchanged since its last meeting.

It then discussed as also resolved at that meeting to review the arrangements for Select Committees and Task Groups from September 2020 onwards.

It was noted that the regular schedule of meetings had been suspended at the start of the Covid-19 pandemic, and the Committee had adopted alternative arrangements including through the Wiltshire Council Covid-19 Response Task Group, which had representatives from each Select Committee and open for members of the Financial Plan Task Group.

The Committee was updated by Terence Herbert, Chief Executive, on the council's recovery from Covid-19, staffing implications and the ongoing need for senior officers to be able to focus upon the continuing recovery.

The Committee then discussed at length options for the continuation of Overview and Scrutiny activity to ensure robust and appropriate scrutiny without diverting key officers and members from necessary work relating to the Covid-19 recovery.

Some members were very concerned that there should not be an open-ended suspension of the regular arrangements, but that any temporary suspension or deferral be for a fixed period or regularly reviewed. It was suggested that given the constitutional requirement and importance of the Select Committees, any ongoing streamlined Overview and Scrutiny process should require approval from Full Council.

The great work being undertaken by officers in difficult circumstances was acknowledged, however it was also stated by some members that careful prioritisation of scrutiny work without overburdening officers was itself a key consideration.

There was discussion of preparatory work that could be undertaken informally by Select Committees if they remained deferred for public consideration, and the level of officer support and engagement which could reasonably be expected in those circumstances. There was also discussion of the need to avoid duplication of work, and the frequency and content of any Wiltshire Council Covid-19 Response Task Group meetings.

It was agreed by all present that it was not a question of any solution seeking to avoid Scrutiny, but for there to be a clear plan for manageable Overview and Scrutiny operation which had the support of members and was deliverable by officers.

At the conclusion of discussion, it was,

**Resolved:**

- 1) **The meetings of Children's, Environment and Health Select Committee scheduled for September to be deferred, with the position to be reviewed by OS Management Committee at its next meeting, taking into account the Covid-19 situation.**
- 2) **Full Council approval for the continuance of the streamlined OS arrangements in place to be sought in October 2020.**
- 3) **Additional public meetings of OS Management Committee to be scheduled if appropriate to ensure ongoing public scrutiny.**
- 4) **Wiltshire Covid-19 Response Task Group to continue to meet, but more frequently and receiving additional information beyond the regular Recovery reports to Cabinet on request.**
- 5) **Members of the Financial Planning Task Group to continue to be invited to attend meetings of the Wiltshire Covid-19 Response Task Group to support ongoing financial scrutiny.**
6. **The select committees to continue to be supported to meet informally with their members invited to raise any issues via their committee chairman for raising subsequently at the Wiltshire Covid-19 Response Task Group. Officers and executive members may attend if appropriate. The chairs/vice-chairs to discuss the most appropriate support for their committee with the Chief Executive and CLT**

*Note: Councillor Gordon King left the meeting at 12.50pm.*

56 **Date of Next Meeting**

The date of the next scheduled meeting was noted as 29 September 2020, subject to any additional meetings that may be necessary as agreed under Minute 55.

57 **Urgent Items**

There were no urgent items.

(Duration of meeting: 11.00 am - 12.55 pm)

The Officer who has produced these minutes is Kieran Elliott of Democratic Services, direct line (01225) 718504, e-mail [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

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Wiltshire Council

Overview and Scrutiny Management Committee

29 September 2020

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## Task Group Update

### Purpose

1. To provide an update on the meetings of the **Wiltshire COVID-19 Response Task Group** held on 1 September and 15 September 2020.

### Recent activity

2. On 1 and 15 September 2020, the task group met to consider the following reports, which were considered by Cabinet on [8 September 2020](#).

**COVID-19 Update** (1 September 2020)

[COVID-19 Update September 2020](#) ,  
[Appendix 1 Recovery Theme Update September 2020](#) .

**Budget 2021/22 & Medium Term Financial Strategy** (15 September 2020)

[Budget Setting MTFS Sept Cabinet \(003\)](#) .

3. Members were joined by the following guests who provided updates and answered members' questions:

Cllr Philip Whitehead	Leader and Cabinet Member for Economic Development, Military Civilian Integration (MCI) and Communications
Cllr Pauline Church	Cabinet Member for Finance & Procurement Commercial investment
Cllr Richard Clewer	Deputy Leader and Cabinet Member for Corporate Services, Heritage, Arts & Tourism, Housing Communities
Terence Herbert	Chief Executive Officer
Kate Blackburn	Acting Director for Public Health
Andy Brown	Interim Corporate Director for Resources and Section 151 Officer

Maria Doherty	Interim Head of Democracy
Sam Fox	Director of Economic Development and Planning
Ian Gibbons	Director for Legal and Governance and Monitoring Officer
Jess Gibbons	Director for Communities and Neighbourhoods
Jo Pitt	Director for HR and Organisational Design
Ceri Tocock	Head of Communications, Marketing and Events
Lucy Townsend	Interim Corporate Director for People

#### **Budget 2021/22 & Medium-Term Financial Strategy** (discussed 1 September 2020)

4. The existing system of funding local government is predicated on the collection of business rates and council taxes, which have reduced markedly as a result of the pandemic. It will potentially take time to recover from that position, so action through the Comprehensive Spending Review may be needed.
5. As is always the case, a variety of factors are considered when making financial projections such as those set out in the report. This year those factors are less predictable than usual. While it would not be wise to *budget for* a worst-case position, it is always valuable to be *aware of* the worst-case position.
6. At an appropriate time, the council's financial resilience can be enhanced by developing a reserves strategy, based on Wiltshire's specific risk profile.
7. The Finance and the scrutiny teams will liaise regarding scrutiny engagement on the development of the 2021-22 budget and ongoing monitoring of the current year's budget. The Business Plan will be revised in light of the recovery outcomes and the financial plan will be crafted to support the Business Plan's delivery.
8. Conversations with the Ministry for Housing, Communities and Local Government (MHCLG) indicate that the dates set out in the report are relatively reliable and an announcement regarding the settlement for local government is expected in early December. There is a degree of guesswork around the funding support that can be expected, but the indications are that support will continue in some form. The levels of support for business rates and the collection fund will be critical.

#### **COVID-19 Update** (discussed 15 September 2020)

9. The Recovery Coordinating Group (RCG) is providing strategic oversight of the recovery. Due to rising infection rates nationally, more frequent tactical meetings may be needed and appropriate response coordinating groups may be stood up when appropriate.

10. The issues being experienced with the national testing system do present some challenges in taking a public health approach to the crisis as the numbers of people in Wiltshire unable to access tests in a timely manner may affect our knowledge of viral transmission and outbreaks.
11. The council is using all its communication routes to encourage people to only apply for a COVID-19 test when they need one. Reports suggest that people are usually successful in getting a test with persistence, but frustrations with the current system are fully acknowledged. People showing symptoms are advised to self-isolate until they do receive a negative test result.
12. The council has been working with care homes to ensure that family visits, including for residents with dementia, are considered along with appropriate risk assessments being undertaken by individual care homes. During the initial lockdown, many care homes used virtual means to maintain contact between residents and their families, with Wiltshire Council providing additional funding to support the purchase of iPads and other technological aids. Government support through the Infection Prevention Control Fund has been provided. The council provides guidance on how the fund can be used in line with Government conditions. Only one Wiltshire care home has chosen not to take up this funding. Integrated Personal Commissioning (IPC) funding has also been made available for supported living and home care providers (25% of the grant) in line with Government guidelines. The first phase of this funding will complete on 23 September, but a further announcement has been made confirming that it will continue.
13. The report to Cabinet indicates that the Rates team have been notified of 361 business closures since 1 April 2020 and the task group requested updated figures once available. Some larger Wiltshire employers have proactively approached the council before making redundancies so that support can be provided to hopefully avert unnecessary job losses. A multi-agency Recovery task and finish group is focusing on this issue.
14. The council is working with our city, town and parish councils and business representation groups and are happy to listen to their ideas to improve income generation. The council is trying to be flexible in allowing businesses to take steps to maintain their income, e.g. cafes making greater use of outdoor space.
15. An officer review of the new cycle paths implemented under the Safe Space scheme has commenced and an update will be provided at Environment Select Committee. Evaluating these schemes is important to ensure that they are being used and have not caused unforeseen impacts.
16. Wiltshire residents appear to be managing their own social distancing very well. On some occasions the council has approached local businesses to suggest improvements to their arrangements, but in all cases these have been received positively.

17. Technology continues to allow safe, effective democratic meetings to take place virtually and it is important that people who are shielding can continue to engage in the decision-making process. Staff are in council buildings when it is essential for service delivery. Staff are also able to apply to return to the workplace where it is appropriate for their welfare needs.
18. The council's leisure operations continue to follow Sport England guidance. The council is taking a phased, localised approach to opening leisure centres and a briefing for all councillors on this will be circulated shortly.

### **Proposal**

19. To note the update on the meetings of the Wiltshire COVID-19 Response Task Group held on 1 and 15 September 2020.

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Report author: Henry Powell, Democracy Manager (Scrutiny), 01225 718052, [henry.powell@wiltshire.gov.uk](mailto:henry.powell@wiltshire.gov.uk)

## Overview and Scrutiny Management Select Forward Work Programme

Last updated 1 OCTOBER 2020

<b>Overview and Scrutiny Management Committee – Current / Active Task Groups</b>		
<b>Task Group</b>	<b>Start Date</b>	<b>Final Report Expected</b>
Financial Planning Task Group	October 2013	Standing
Swindon and Wiltshire Joint LEP Panel	March 2020	Standing
Commercialism Task Group	March 2019	-
Wiltshire Covid-19 Response Task Group	June 2020	

Overview and Scrutiny Management Select – Forward Work Programme			Last updated 21 September 2020		
Meeting Date	Item	Details / Purpose of Report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
In light of COVID-19, the OS work programme below will be reviewed in advance of the resumption of formal select committee meetings					

18 Nov 2020	Forward Work Plan		Ian Gibbons	Cllr Richard Clewer	Henry Powell
18 Nov 2020	Task Group Update	To receive an update on task group activity.	Ian Gibbons	Cllr Richard Clewer	Henry Powell
18 Nov 2020	Public Consultations Task Group - Update on recommendations	To receive an update on the implementation of those recommendations of the Public Consultations Task Group that were accepted by the Executive in September 2019.	Ian Gibbons	Cllr Philip Whitehead	
26 Jan 2021	Wiltshire Council's Financial Plan 2021-22	To consider the council's annual budget for 2020-21 prior to consideration by Cabinet and Full Council.	Andy Brown	Cllr Pauline Church	Lizzie Watkin

## Children’s Select Committee Forward Work Programme

Last updated 21 SEPTEMBER 2020

<b>Children’s Select Committee – Current / Active Task Groups</b>		
<b>Task Group</b>	<b>Start Date</b>	<b>Final Report Expected</b>
Child and Adolescent Mental Health Services (CAMHS)	October 2017	5 May 2020
Youth Transport	May 2019	10 March 2020
Traded Services for Schools	December 2017	10 March 2020

<b>Children’s Select Committee - Rapid Scrutiny</b>		
<b>Topic</b>	<b>Details</b>	<b>Date</b>

Children's Select Committee – Forward Work Programme			Last updated 21 SEPTEMBER 2020		
Meeting Date	Item	Details / Purpose of Report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer

In light of COVID-19, the OS work programme below will be reviewed in advance of the resumption of formal select committee meetings

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	DfE Changes - Update from Department for Education	A report by Terence Herbert, Corporate Director, presenting an update on developments relating to children's services arising from the Department for Education.	Terence Herbert	Cabinet Member for Children, Education and Skills	Nicola McCann
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	School Ofsted Judgements	A report which includes information regarding the most recent Ofsted Inspection reports. It will provide an ongoing view of the effectiveness of schools as seen by Ofsted Inspection.	Terence Herbert	Cabinet Member for Children, Education and Skills	Louise Lewis
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	Update from Wiltshire Youth Union Representative	An update including a summary of recent activities of the Wiltshire Youth Union (WYU), the Youth Safeguarding Board (YSB) and the Children in Care Council (CiCC).	Terence Herbert	Cabinet Member for Children, Education and Skills	Sarah Banks
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Children's Select Committee – Forward Work Programme			Last updated 21 SEPTEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
17 Nov 2020	Pre-Meeting Information Briefing: Children Accessing Alternative Educational Provision	To receive the topic as a pre-meeting briefing following the resolution from the 5th March 2019 Children's Select Committee meeting.	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	
17 Nov 2020	Elective Home Education for Children with SEND	Item follows the resolution from the 5th March 2019 Children's Select Committee:  "To receive further data and analysis in 12 months on children with SEND receiving Elective Home Education."	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	Jen Salter
17 Nov 2020	Draft annual Corporate Parenting Panel Report	To consider the draft annual Corporate Parenting Panel before it is presented to Full Council on 20 October 2020.	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	Lisa Pullin
17 Nov 2020	Early Years & Childcare places across Wiltshire	To receive information on places available (and demand) in Early Years and Childcare settings across Wiltshire			

Children's Select Committee – Forward Work Programme			Last updated 21 SEPTEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
17 Nov 2020	CAMHS Task Group: Final Report - Part B	For the committee to receive the final report of the task group	Helen Jones (Director - Commissioning)	Cabinet Member for Children, Education and Skills	Natalie Heritage
17 Nov 2020	Executive Response to the Final Report of the Traded Services for Schools Task group		Helean Hughes (Director - Education and Skills)	Cabinet Member for Children, Education and Skills	Marie Gondlach
17 Nov 2020	Executive Response to the Final Report of the Youth Transport Task Group		Alistair Cunningham	Cabinet Member for Children, Education and Skills, Cabinet Member for Highways, Transport and Waste	Marie Gondlach
17 Nov 2020	Pre-meeting briefing: real-life skills package for care leavers	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - what the council provide for care leavers in terms of "real life" skills (e.g. cooking, managing money, getting ready for employment, etc.), including the package provided by key workers.			

<b>Children's Select Committee – Forward Work Programme</b>			<b>Last updated 21 SEPTEMBER 2020</b>		
<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
17 Nov 2020	Update on the implementation of FACT (Families And Children's Transformation)	As approved at CSC on 12 November 2019 (OS/executive meeting outcome). To received regular updates on the implementation of FACT (Families And Children's Transformation) during 2019-20.	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	
17 Nov 2020	Safeguarding	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - that a report be brought to the committee in about 6 months, to provide information on what the council does as a whole regarding safeguarding and what it is planning to do, including input from the Safeguarding Board		Cabinet Member for Children, Education and Skills	
17 Nov 2020	Young Carers in Wiltshire - update	As agreed at the 21 January 2020 meeting to receive information following the chair and vice-chair meeting with relevant officers to review the scope of a potential task group or rapid scrutiny with regards to Young Carers in Wiltshire.		Cabinet Member for Children, Education and Skills	Marie Gondlach

Children's Select Committee – Forward Work Programme			Last updated 21 SEPTEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
17 Nov 2020	CAMHS Task Group: Executive Response	For the task group to receive the executive response to the task group's final report	Helen Jones (Director - Commissioning)	Cabinet Member for Children, Education and Skills	Natalie Heritage
19 Jan 2021	Pre-meeting briefing - School Funding	Following consideration at meeting on 10 March 2020: To have a pre-meeting briefing on school funding ahead of council's budget setting next year (19 January 2021).	Helean Hughes (Director - Education and Skills)	Cabinet Member for Children, Education and Skills	Marie Taylor
19 Jan 2021	Performance monitoring report	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - that the committee receives performance monitoring reports on the overall service (following on from the pre-meeting briefing at the November meeting on the council's self-assessment process), likely to be June (to consider the year-end data from the previous year) then January meetings.		Cabinet Member for Children, Education and Skills	

Children's Select Committee – Forward Work Programme			Last updated 21 SEPTEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
March 2021	FACT update	<p>Following consideration of update on 10 March 2020:</p> <p>Request an update for March 2021. The Chair and Vice-chair will identify specific areas for update from the report considered today and inform officers accordingly. The update should include more figures for improved outcome for young people and also figures on savings / costs avoided to demonstrate the impact of the FACT programme.</p> <p>For example number of Five to Thrive champions trained, outcome / learning from the Multi-Agency Use of CMS, outcome of performance reviews, etc.</p>	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	
	Corporate Parenting bi-annual report	To consider the mid-year annual report from Corporate Parenting	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	Lisa Pullin

Children's Select Committee – Forward Work Programme			Last updated 21 SEPTEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	School Improvement Programme	As agreed at the 10 March 2020 meeting (schools Ofsted judgments) to receive a report on implementation / progress of the school improvement programme. (NB with pre-meeting briefing as well)	Helean Hughes (Director - Education and Skills)	Cabinet Member for Children, Education and Skills	
	Pre-meeting Briefing - School Improvement Programme	As agreed at the 10 March 2020 meeting (schools Ofsted judgments) to organise a briefing for members on the school improvement programme.	Helean Hughes (Director - Education and Skills)	Cabinet Member for Children, Education and Skills	
	Pre-meeting Briefing: FACT programme	As agreed at the 10 March 2020 meeting (FACT update) to organise a briefing for members on the FACT programme.	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	
	Pre-meeting Briefing - MASH and early support	As agreed at the 10 March 2020 meeting (FACT update) to organise a briefing for members on the MASH / early support (may include tour of the MASH)	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	

Children's Select Committee – Forward Work Programme			Last updated 21 SEPTEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	Troubled families programme - update	As agreed at the meeting on 10 March 2020 (DfE changes) to receive an update on troubled families programme.			
	Pre-meeting briefing - Five to Thrive	As agreed at the 10 March 2020 meeting (FACT update) to organise a briefing for members on the Five to Thrive training programme.	Lucy Townsend (Director - Children's Services)	Cabinet Member for Children, Education and Skills	
	Outcomes for Disadvantaged Learners	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - the council's current work and aspirations.		Cabinet Member for Children, Education and Skills	
	Pre-meeting briefing: Outcomes for Disadvantaged learners	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - council's current work and aspirations			

Children's Select Committee – Forward Work Programme			Last updated 21 SEPTEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	Pre-meeting briefing: recruitment of in-house foster carers	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - a pre-meeting briefing on the recruitment of in-house foster carers, if possible including "known issues" and the numbers of in-house foster carers for both Wiltshire and comparator authorities (if these are recorded / reported) compared to demand / need.			
	Health Outcomes for Wiltshire children	As approved at CSC on 12 November 2019 (OS/executive meeting outcome) - to receive a report on the current scrutiny by the council (including information on the current and planned work on this topic of the Safeguarding Vulnerable People Partnership) to explore how the council can best scrutinise what partners (and providers) are doing to provide health outcomes for Wiltshire children.		Cabinet Member for Children, Education and Skills	

## Environment Select Committee FWP - Sep 2020

Last Updated 21 SEPTEMBER 2020

Details	Start date	Final report expected
Global Warming and Climate Emergency Task Group	May 2019	tbc
Housing Aids & Adaptations Task Group	Dec 2019	Nov 2020

Environment Select Committee - Rapid Scrutiny		
Topic	Details	Date

<b>Environment Select Committee FWP - Sep 2020</b>			Last updated 21 SEPTEMBER 2020		
<b>Meeting Date</b>	<b>Item</b>	<b>Details / Purpose of Report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
In light of COVID-19, the OS work programme below will be reviewed in advance of the resumption of formal select committee meetings					
10 Nov 2020	Local Plan Review	As discussed at a briefing meeting held with the Vice-Chairman and Cabinet Member for Spatial Planning, Development Management and Investment on 4 March 2020, a Chairman's Announcement to be provided to the committee, updating on the progress of work for the Local Plan Review	Sam Fox (Director - Economic Development and Planning)	Cabinet Member for Spatial Planning, Development Management and Property	Georgina Clampitt-Dix
10 Nov 2020	Chairman's Announcement - Housing Board: KPIs	As resolved at committee on 4 March 2020, a Chairman's Announcement to include the KPIs that the Housing Board use	Simon Hendey (Director - Housing and Commercial)	Cllr Richard Clewer	Ian Seeckts
0 Nov 2020	Housing Aids and Adaptations: Final Report	For the committee to receive the final report of the task group	Simon Hendey (Director - Housing and Commercial), Sam Fox (Director - Economic Development and Planning)	Cabinet Member for Spatial Planning, Development Management and Property, Cllr Richard Clewer	Natalie Heritage

Environment Select Committee FWP - Sep 2020			Last updated 21 SEPTEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
10 Nov 2020	Highways Annual Review of Service	As resolved at 5 November 2019 meeting, the committee to receive a report on the highways service and the Performance Management Framework in a year's time	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	Peter Binley
10 Nov 2020	Western Gateway Rail Strategy	As discussed at 24 October 2019 ESC-Executive meeting on the 'highways & transport' portfolio, the committee to consider a report outlining the rail strategy for the region that Wiltshire's sub-national transport body encompasses	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	David Phillips
10 Nov 2020	'A Better Deal for Bus Users'	Following the Briefing Note circulated on 26 February 2020 on the Government's funding for 'a better deal for bus users', the committee to consider the report sent to Government detailing how Wiltshire intends to spend the £671,171 allocated to Wiltshire for improving bus services	Jessica Gibbons (Director - Communities and Neighbourhood Services)	Cabinet Member for Highways, Transport and Waste	Jason Salter

Environment Select Committee FWP - Sep 2020			Last updated 21 SEPTEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
10 Nov 2020	Libraries Strategy & Visioning Plan	To provide members with a detailed plan of the work required to achieve a strategic vision for the council's Library provision, ensuring that the service meets the future needs of Wiltshire's communities, ahead of Cabinet's consideration of the item.	Jessica Gibbons (Director - Communities and Neighbourhood Services)	Cabinet Member for Communications, Communities, Leisure and Libraries	Louise Cary
10 Nov 2020	Waste Management Strategy: Annual Review	For the committee to receive an annual update on: - a review of changes to legislation and government policy - performance in 2019-20 - an action plan for 2020-21	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	Martin Litherland
10 Nov 2020	Global Warming & Climate Emergency: Executive Response Part One	For the committee to receive the executive response to the task group's final report	Sam Fox (Director - Economic Development and Planning)	Cllr Richard Clewer	Simon Bennett
10 Nov 2020	Global Warming & Climate Emergency: Report Part Two	For the committee to receive the final report of the task group	Sam Fox (Director - Economic Development and Planning)	Cllr Richard Clewer	Simon Bennett

<b>Environment Select Committee FWP - Sep 2020</b>			Last updated 21 SEPTEMBER 2020		
<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
13 Jan 2021	CATGs: 10 Years On	As discussed at 24 October 2019 ESC-Executive meeting on the 'highways and transport' portfolio, a report to be provided detailing the benefit that CATGs have brought to Wiltshire's communities, following the 10 years since they were first implemented	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	Allan Creedy, Peter Binley
Not before 13 Jan 2021	Depot Strategy	As resolved at Cabinet on 7 January 2020, the Environment Select Committee to consider the Depot Strategy (Phase Two) ahead of Cabinet	Parvis Khansari, Simon Hendeby (Director - Housing and Commercial)	Cabinet Member for ICT, Digitalisation, Operational Assets, Leisure and Libraries, Cabinet Member for Highways, Transport and Waste, Cabinet Member for Spatial Planning, Development Management and Property	Nick Darbyshire, Mike Dawson, Bill Parks

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<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
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10 Nov 2020	Chairman's Announcement - Housing Board: KPIs	As resolved at committee on 4 March 2020, a Chairman's Announcement to include the KPIs that the Housing Board use	Simon Hendey (Director - Housing and Commercial)	Cllr Richard Clewer	Ian Seeckts
10 Nov 2020	Housing Aids and Adaptations: Final Report	For the committee to receive the final report of the task group	Simon Hendey (Director - Housing and Commercial), Sam Fox (Director - Economic Development and Planning)	Cabinet Member for Spatial Planning, Development Management and Property, Cllr Richard Clewer	Natalie Heritage

<b>Environment Select Committee FWP - Sep 2020</b>			Last updated 21 SEPTEMBER 2020		
<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
10 Nov 2020	Highways Annual Review of Service	As resolved at 5 November 2019 meeting, the committee to receive a report on the highways service and the Performance Management Framework in a year's time	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	Peter Binley
10 Nov 2020	Western Gateway Rail Strategy	As discussed at 24 October 2019 ESC-Executive meeting on the 'highways & transport' portfolio, the committee to consider a report outlining the rail strategy for the region that Wiltshire's sub-national transport body encompasses	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	David Phillips
10 Nov 2020	'A Better Deal for Bus Users'	Following the Briefing Note circulated on 26 February 2020 on the Government's funding for 'a better deal for bus users', the committee to consider the report sent to Government detailing how Wiltshire intends to spend the £671,171 allocated to Wiltshire for improving bus services	Jessica Gibbons (Director - Communities and Neighbourhood Services)	Cabinet Member for Highways, Transport and Waste	Jason Salter

Environment Select Committee FWP - Sep 2020			Last updated 21 SEPTEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
10 Nov 2020	Waste Management Strategy: Annual Review	For the committee to receive an annual update on: - a review of changes to legislation and government policy - performance in 2019-20 - an action plan for 2020-21	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	Martin Litherland
10 Nov 2020	Global Warming & Climate Emergency: Executive Response Part One	For the committee to receive the executive response to the task group's report	Sam Fox (Director - Economic Development and Planning)	Cllr Richard Clewer	Simon Bennett
10 Nov 2020	Global Warming & Climate Emergency: Report Part Two	For the committee to receive the report of the task group	Sam Fox (Director - Economic Development and Planning)	Cllr Richard Clewer	Simon Bennett
13 Jan 2021	CATGs: 10 Years On	As discussed at 24 October 2019 ESC-Executive meeting on the 'highways and transport' portfolio, a report to be provided detailing the benefit that CATGs have brought to Wiltshire's communities, following the 10 years since they were first implemented	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	Allan Creedy, Peter Binley

Environment Select Committee FWP - Sep 2020			Last updated 21 SEPTEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
Not before 13 Jan 2021	Depot Strategy	As resolved at Cabinet on 7 January 2020, the Environment Select Committee to consider the Depot Strategy (Phase Two) ahead of Cabinet	Parvis Khansari, Simon Hendey (Director - Housing and Commercial)	Cabinet Member for ICT, Digitalisation, Operational Assets, Leisure and Libraries, Cabinet Member for Highways, Transport and Waste, Cabinet Member for Spatial Planning, Development Management and Property	Nick Darbyshire, Mike Dawson, Bill Parks
13 Jan 2021	Environment Bill	As discussed at 24 October 2019 ESC-Executive meeting on the 'waste' portfolio, the committee to consider a high-level overview of the Government's environment bill and the implications for Wiltshire.	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	

Environment Select Committee FWP - Sep 2020			Last updated 21 SEPTEMBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
13 Jan 2021	Housing Aids and Adaptations: Executive Response	For the committee to receive the executive response to the task group's final report	Simon Hendey (Director - Housing and Commercial), Sam Fox (Director - Economic Development and Planning)	Cabinet Member for Spatial Planning, Development Management and Property, Cllr Richard Clewer	Natalie Heritage
13 Jan 2021	Global Warming & Climate Emergency: Executive Response Part Two	For the committee to receive the executive response to the task group's report	Sam Fox (Director - Economic Development and Planning)	Cllr Richard Clewer	Simon Bennett
13 Jan 2021	Global Warming & Climate Emergency: Report Part Three	For the committee to receive the report of the task group	Sam Fox (Director - Economic Development and Planning)	Cllr Richard Clewer	Simon Bennett
3 Mar 2021	Implementation of the Waste Contracts	As resolved on 4 March 2020, the committee to receive an update on the improvement to Wiltshire's recycling, now that the enhanced recycling service has been operating for over 12 months	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	

<b>Environment Select Committee FWP - Sep 2020</b>			Last updated 21 SEPTEMBER 2020		
<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
3 Mar 2021	Trowbridge Bat Mitigation Strategy: 12 month review	As requested by Cllr Oldrieve (committee member) and agreed by the Chairman, the committee to review the progress of the Strategy, once it has been implemented for 12 months	Sam Fox (Director - Economic Development and Planning)	Cabinet Member for Spatial Planning, Development Management and Property	Georgina Clampitt-Dix, Lynn Trigwell, Geoff Winslow
3 Mar 2021	Global Warming & Climate Emergency: Executive Response Part Three	For the committee to receive the executive response to the task group's report	Sam Fox (Director - Economic Development and Planning)	Cabinet Member for Children, Education and Skills	Simon Bennett
	Public Transport Review Update	As resolved at 23 April 2019 meeting, the Head of Passenger Transport to provide a statement updating on the progress of the Judicial Review	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	Jason Salter
	Award of the New Highways Term Consultancy Contract	As resolved at 23 April 2019 meeting, the Committee to receive an update on the outcome of the tender assessment process, once the information can be made available to the public (received in Part One)	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	Steve Cross

<b>Environment Select Committee FWP - Sep 2020</b>			<b>Last updated 21 SEPTEMBER 2020</b>		
<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
	Provision for Gypsy and Travellers	To consider information ahead of Cabinet	Sam Fox (Director - Economic Development and Planning)	Cabinet Member for Spatial Planning, Development Management and Property	Georgina Clampitt-Dix
	HIAMS: Streetworks	As resolved at 12 March 2019 meeting, the Committee requested a report on the next stage of the HIAMS implementation, with regard to highways inspections and the benefits of the HIAMS mobile working capability later in 2019	Parvis Khansari	Cabinet Member for Highways, Transport and Waste	Paul Bromley

## Health Select Committee Forward Work Programme

Last updated 21 SEPTEMBER 2020

<b>Health Select Committee – Current / Active Task Groups</b>			
<b>Task Group</b>	<b>Details of Task Group</b>	<b>Start Date</b>	<b>Final Report Expected</b>
Child and Adolescent Mental Health Services (CAMHS)		November 2017	Part A received December 2018  Part B expected November 2020

Health Select Committee – Forward Work Programme			Last updated 1 OCTOBER 2020		
Meeting Date	Item	Details / Purpose of Report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
In light of COVID-19, the OS work programme below will be reviewed in advance of the resumption of formal select committee meetings.					
10 Nov 2020	00 - pre-meeting briefing - Dorothy House	To receive a presentation from representatives of Dorothy House to inform the committee of the range of services provided.			Natalie Heritage
10 Nov 2020	Adult Social Care - Quarterly scorecard	Following consideration of the scorecard at the 5 November 2019 meeting - to receive an update		Cabinet Member for Adult Social Care, Public Health and Public Protection	
10 Nov 2020	Bath and North East Somerset, Swindon and Wiltshire Clinical Commissioning Group merger - update	As agreed at the 3 September 2019 meeting, to receive an update on the implementation of the “single” CCG for Bath and North East Somerset, Swindon and Wiltshire, including recruitment / staffing, location, etc. (after April 2020).			CCG
10 Nov 2020	CAMHS Task Group: Final Report – Part B	For the committee to receive the task group’s final report	Helen Jones (Director – Commissioning)	Cabinet Member for Children, Education and Skills	Natalie Heritage

Health Select Committee – Forward Work Programme			Last updated 1 OCTOBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
10 Nov 2020	Cancer care strategies - update	(date TBC) To receive an update following the information provided at the HSC meeting in September 2017.			CCG
10 Nov 2020	Carer support	As agreed at the HSC meeting on 25 June 2019, to receive an update on the current situation regarding carer support. The Carers in Wiltshire Joint Strategy 2017-22 was approved full council meeting in February 2018 following scrutiny by this Committee, discussion with the chair and vice chair of the Children's Select Committee and approval by the Wiltshire Clinical Commissioning Group (CCG) governing body.		Cabinet Member for Adult Social Care, Public Health and Public Protection	
10 Nov 2020	Mental Health bed-base review	As agreed at the 5 November 2019 meeting - To bring forward an update on the Mental Health bed-base review to the next meeting in January 2020, but acknowledging that this might be delayed as there was more work to be undertaken.	Claire Edgar (Director - Learning Disabilities and Mental Health)	Cabinet Member for Adult Social Care, Public Health and Public Protection	CCG - Lucy Baker
10 Nov 2020	NHS Health Checks	As agreed at the 5 November 2019 meeting - To receive the annual update on programme performance for 2019-20 for NHS Health Checks at the 23 June 2020 meeting.	Kate Blackburn (Acting Director - Public Health)	Cabinet Member for Adult Social Care, Public Health and Public Protection	

Health Select Committee – Forward Work Programme			Last updated 1 OCTOBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
10 Nov 2020	Non-elected representation on the Health Select Committee	Annual consideration of Non-elected representation on the Health Select Committee (agreed in 2018 to take place at the same meeting as the election of chair and vice-chair).			Natalie Heritage
10 Nov 2020	00 - Pre-Meeting Briefing Intermediate Care Services Review	As per meeting 3 March 2020 - a pre-meeting briefing once the service review is nearing completion, including the definition of system flow beds.	Helen Jones (Director - Commissioning)	Cabinet Member for Adult Social Care, Public Health and Public Protection	James Corrigan
12 Jan 2021	CAMHS Task Group: Executive Response	For the committee to receive the executive response to the task group's final report	Helen Jones (Director - Commissioning)	Cabinet Member for Children, Education and Skills	Natalie Heritage
10 Nov 2020	Care contracts	As agreed at the HSC meeting on 25 June 2019 for the committee to receive information on the council's main care contracts and the process(es) in place to monitor efficiency / delivery / performance.	Helen Jones (Director - Commissioning)	Cabinet Member for Adult Social Care, Public Health and Public Protection	Gary Binstead

Health Select Committee – Forward Work Programme			Last updated 1 OCTOBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
10 Nov 2020	GP and health staff recruitment and retention	As agreed at the HSC meeting on 25 June 2019, to receive information to understand the current situation (i.e. number of vacancies, known issues in recruiting or retaining staff, actions taken by the council to help, etc.)		Cabinet Member for Adult Social Care, Public Health and Public Protection	
10 Nov 2020	Home from Hospital - update	As agreed at the meeting on 3 September 2019, to receive confirmation of the decision made by Wiltshire Council and the CCG's Joint Commissioning Board on the commissioning (or decommissioning) of all three current "Home from Hospital" services. NB after June 2020. This could be a chairman's announcement.	Emma Legg (Director – Access and Reablement)	Cabinet Member for Adult Social Care, Public Health and Public Protection	
10 Nov 2020	Outcome of Phase 2 of the Adult Social Care transformation programme	To receive information on the implementation of Phase 2 of the Adult Social Care transformation programme towards "completion"	Claire Edgar (Director - Learning Disabilities and Mental Health)	Cabinet Member for Adult Social Care, Public Health and Public Protection	
10 Nov 2020	Update on Strategic Outline Case - consultation results	Update on the information provided at the HSC meeting in September 2017.			
12 Jan 2021	00 - pre-meeting briefing - Shared Lives	For the committee to receive information on the Shared Lives scheme			

Health Select Committee – Forward Work Programme			Last updated 1 OCTOBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
12 Jan 2021	Advocacy - public visibility	To receive information from the contract holder for the Advocacy Service on its work, with a particular focus on visibility / awareness of advocacy from members of the public.		Cabinet Member for Adult Social Care, Public Health and Public Protection	
12 Jan 2021	AWP - 12 months update	<p>As agreed at the 5 November 2019 meeting:</p> <p>To note the update report and to request an annual update in November 2020 with a specific interest in the following:</p> <ul style="list-style-type: none"> <li>- The development of the roles / career pathway for AWP employees (to help retention of staff)</li> <li>- the associate psychologist apprenticeship pilot (being piloted from January 2020) and other apprenticeship opportunities</li> <li>- the Out of hours service (being piloted with Medvivo)</li> <li>- engagement programme with carers (and families) and overall recognition of carers (possibly with information on the Making Families Count charity and its programme of work)</li> </ul> <p>To ask AWP to engage with the Council to ensure it is fully aware of the Single View programme.</p>			AWP - Nicola Hazle

Health Select Committee – Forward Work Programme			Last updated 1 OCTOBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
2 Mar 2021	00 - Pre-Meeting Briefing Social Prescribing	As per 3 March 2020 meeting - to provide information on what social prescribing is and what it looks like in Wiltshire			Neal Goodwin, CCG Helen Scott, CCG
2 Mar 2021	Social Prescribing	As per meeting 3 March 2020 - To receive an update to report on: - performance; - recruitment, appointment and retention of social prescribers - models of social prescribers in Wiltshire (subcontracted as Community Connectors and other options); - partnership working between Health, the council and voluntary sector with regards to social prescribers (ensuring no gaps); - outcomes of the Wiltshire 'bees' and 'swarms' community initiative (and ongoing activities).			Neal Goodwin, CCG Helen Scott, CCG

Health Select Committee – Forward Work Programme			Last updated 1 OCTOBER 2020		
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2 Mar 2021	Salisbury NHS Foundation Trust quality priorities for 2021/22	As per meeting 3 March 2020 - update from Salisbury NHS Foundation Trust on its quality priorities for 2021/22 to include segmenting figures by age where possible			Lorna Wilkinson, Director of Nursing, Salisbury NHS Foundation Trust Claire Gorzanski, Head of Clinical Effectiveness, Salisbury NHS Foundation Trust
2 Mar 2021	Wiltshire Safeguarding Adult Board	As per 3 March 2020 meeting - update to include confirmation that the Board ensured the recommendations of the Safeguarding Adult Review for adult E and thematic learning from case reviews were shared and effected change across local organisations			Richard Crompton, Independent Chair of Wiltshire Safeguarding Adult Board
	Homelessness – interconnection of services	As raised by Cllr Gavin Grant, and approved by the committee, at the January 2020 meeting when reviewing the committee's forward work programme. Further details to be provided.			

Health Select Committee – Forward Work Programme			Last updated 1 OCTOBER 2020		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
	White Paper	<p>To consider both the government and the LGA green paper on care and support for older people.</p> <p>There is currently no indication of when the paper will be published and it was therefore agreed that the item would remain on the forward work programme and be deferred until the paper is published.</p>			Natalie Heritage
	Non-emergency patient transport service in the South West	As agreed at the HSC meeting on 25 June 2019, to receive information on any changes following the change of contractor and a performance update from the new provider E-Zec Medical transport.			

